

# Vacancy Notice

POSTED: July 11, 2018

DEADLINE: See below

Otsego Northern Catskills BOCES

*Nicholas J. Savin*

*District Superintendent*

**Position Title: Senior Account Clerk**

**Requirements:** Anticipated Full time, 12 month, 7.5 hr/day unit competitive civil service position in the Shared Business Office at the Northern Catskills Occupational Center in Grand Gorge. The successful candidate will be responsible for maintaining and checking complex financial accounts and records for participating districts. Computer proficiency, spreadsheet experience, the ability to prioritize, multi-task and work independently required; payroll and accounts payable experience preferred. Minimum qualifications: Three (3) years of experience or its part-time equivalent maintaining financial accounts and records. Civil Service position candidates must be reachable on the existing eligibility list. If there is no mandated eligibility list, candidates will be considered for provisional appointment. Continued employment will be contingent on successfully passing the required examination and being reached on the eligibility list. Salary per Education Support Professionals Contract.

**Application Procedure:** Interested candidates should apply online at [www.olasjobs.org/southern](http://www.olasjobs.org/southern). Deadline: July 31, 2018

**Position Title: Licensed Teaching Assistants**

**Requirements:** Anticipated full-time and part-time, 10 month, unit probationary positions. Applicants must be able to perform all essential job functions with or without accommodations including performing physical restraints, as necessary, in accordance with TCI training. Must possess or be eligible for NYS Licensed Teaching Assistant certification. Salary per current Education Support Professionals Contract.

**Application Procedure:** Interested candidates should apply online at [www.olasjobs.org/southern](http://www.olasjobs.org/southern). Deadline: Open until filled

**Position Title: Speech Language Pathologist**

**Requirements:** Anticipated part-time(possible full-time), 10 month plus summer per diem days as needed probationary position responsible for providing speech services to students in component districts. NYS Speech Language Pathologist licensure and Speech Therapist certification required. Salary based on education and experience.

**Application Procedure:** Interested candidates should apply online at [www.olasjobs.org/southern](http://www.olasjobs.org/southern). Deadline: Open until filled

**Position Title: Principal**

**Requirements:** Full-time, 12 month probationary unit position at the Northern Catskills Occupational Center in Grand Gorge. The successful candidate will be a visionary leader who can work with the school and community in creating an engaging learning environment that prepares students for college and careers in the 21<sup>st</sup> century. Duties include daily engagement and dynamic, positive leadership of supervision, planning and management of Career and Technical Education, Alternative Education and Special Education student services at NCOC. The experienced educational leader will advocate for all students in building academic success, fostering high expectations for students and staff, enhance the professional development program for teachers, staff and administrators; and build upon the strong cooperative and supportive relationships with parents and community members. Must possess or be eligible for appropriate NYS School Administrative certification. Salary \$75-\$85K, based on education and experience.

**Application Procedure:** Interested candidates should apply online at [www.olasjobs.org/southern](http://www.olasjobs.org/southern). Deadline: Open until filled

**Position Title: Special Education Teacher 7-12 - 2 Positions**

**Requirements:** 1 - Full-time, temporary (filing a two year leave of absence), 10 month probationary position at the Otsego Area Occupational Center in Milford and 1 - Full-time, 10 month probationary position at the Otsego Area Occupational Center in Milford. Instruction will be within a High School Trust classrooms that maximizes learning potential for students with severe behavioral and/or social and emotional in an 8:1:2 setting. The successful candidate will create dynamic instruction that engages a wide range of special need students to achieve success. Must possess or be eligible for proper certification. Salary based on education and experience.

**Application Procedure:** Interested candidates should apply online at [www.olasjobs.org/southern](http://www.olasjobs.org/southern). Deadline: Open until filled

**Position Title: New Visions Health Professional Instructor**

**Requirements:** Full-time, 10 month probationary position at the A.O. Fox Hospital in Oneonta. The selected candidate will be part of an innovative interdisciplinary, immersion program designed in the health care field; based in a rural health care setting, clinical rotations are designed to allow students to learn about first-hand experience what the health care field is and how academic classroom studies are applied in the field. Must have or be eligible for NYS Biology teaching certification with a dual certification preferred or candidates with a Health Care background are encouraged to apply (we will assist with proper certification via Career and Technical Education requirements). Salary based on education and experience.

**Application Procedure:** Interested candidates should apply online at [www.olasjobs.org/southern](http://www.olasjobs.org/southern). Deadline: Open until filled

**ONC BOCES Human Resources, PO Box 382, 2020 Jump Brook Road, Grand Gorge, NY 12434**

**607-588-6291 Ext. 2177/ 607-588-7022 – Fax / [www.oncboces.org](http://www.oncboces.org)**

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