

Coaching Certification Process - Certified Teacher Coaches

1. Basic Information

- A. Certified Teacher Coaches include physical education teachers and teachers of other subjects. Only individuals that hold NYS teacher certification for a subject area do not have to apply for a Temporary or Professional Coaching License.
- B. Physical Education teachers must have the following:
- Valid First Aid
 - Valid CPR
 - Concussion training course (Every 2 years) Heads Up, Concussion in Youth Sports, available at:
<https://www.cdc.gov/headsup/youthsports/training/index.html>
 - Coaches can take NFHS Concussion course (Every 2 years) available at:
<http://www.nfhslearn.com/electiveDetail.aspx?courseID=38000>
 - [Coursework or Training in Harassment, Bullying and Discrimination Prevention and Intervention required under the Dignity for All Students Act \(DASA\) effective December 31, 2013.](#)
 - Part 80 of the Commissioner's Regulations were amended to require that anyone applying for an administrative or supervisory service, classroom teaching service or school service certificate or license on or after July 1, 2013, shall have completed at least six clock hours of coursework or training in Harassment, Bullying and Discrimination Prevention and Intervention.
- C. Teachers of subjects other than physical education must have the following:
- Valid First Aid
 - Valid CPR certification
 - Philosophy, Principles and Organization of Athletics in Education² completed within 2 years of their initial appointment as a coach.
 - Health Sciences Applied to Coaching and Theory & Techniques of Coaching (Sport Specific) completed within 5 years of their initial appointment.
 - Workshop - Child Abuse Identification
 - Workshop - School Violence Intervention and Prevention
 - Fingerprint Clearance
 - Concussion training course (Every 2 years) Heads Up, Concussion in Youth Sports, available at:
<https://www.cdc.gov/headsup/youthsports/training/index.html>

² Coaches of non-contact, non-strenuous sports only need this one course (bowling, golf, table tennis, badminton, rifle, archery, shuffleboard).

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- D. Extensions: applicants with extenuating circumstances may apply to SEO for an extension of time to complete the coaching courses.
- E. Equivalent Experience: applicants who have taken coaching courses similar to the NYS required course work may request a review of transcripts and course descriptions from SEO for equivalent experience.
- F. Maintaining Records: It is the duty of the Chief School Officer to ensure that all coaches are correctly certified to coach. This duty is usually delegated to the Director of Physical Education/Athletics to maintain records and ensure all coaches have valid certifications and course work completion.