

ClassLink ClassMate

Introduction to:
Student Snapshot



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Overview

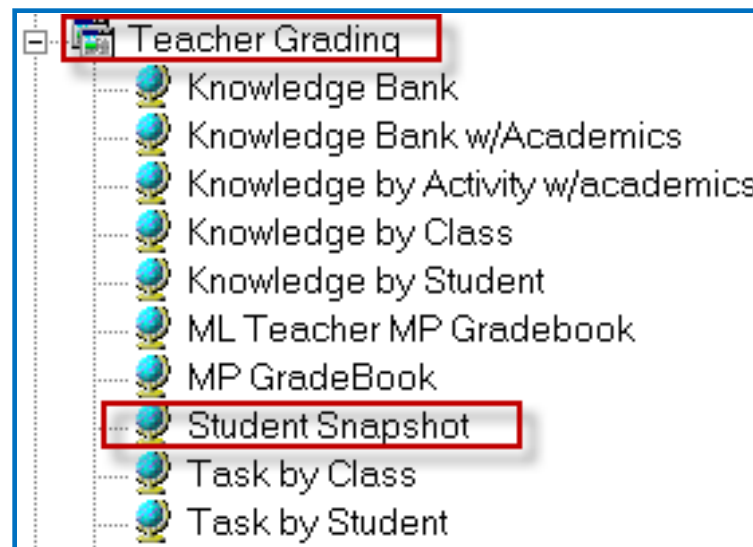
This module allows teachers to obtain archive information on students that they have in an overview and read-only format. Information that teachers can view utilizing this module include demographic information, grading information, discipline referral information, anecdotes, and medical alerts.

Teachers can also enter Report Card comments for the current marking period using this module.

Demographics	WE	KNW	SKILL	PDP	MP	Referrals	Anecdotal	Medical Alerts
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Getting Started

Double Click **Modules** > Double click **Teacher Grading** > Click **Student Snapshot**

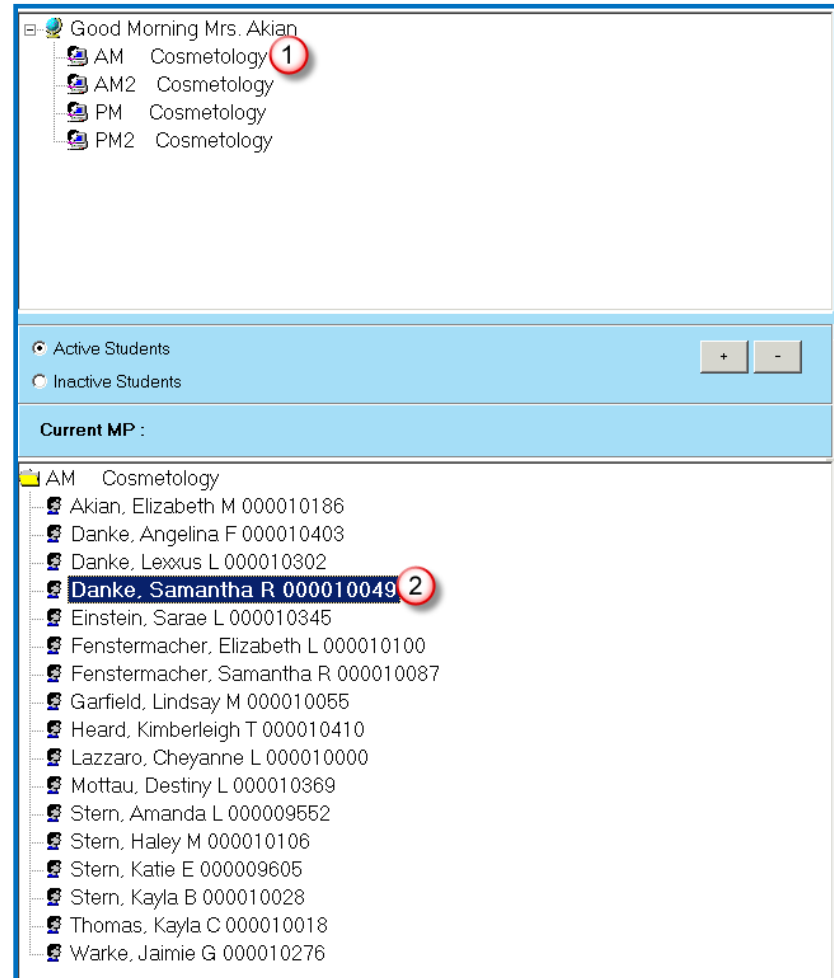


Note: The listing of modules that appear under Teacher Grading may appear differently at your site depending upon the options your site is utilizing and have assigned.

Getting Started

When the module opens:

1. Click on a class Click on a Class
2. Click on a Student to begin viewing their data



The screenshot shows the ClassLink Student Snapshot interface. At the top, a tree view displays the user 'Good Morning Mrs. Akian' with four class options: 'AM Cosmetology', 'AM2 Cosmetology', 'PM Cosmetology', and 'PM2 Cosmetology'. The 'AM Cosmetology' class is selected and highlighted with a red circle containing the number '1'. Below this, there are radio buttons for 'Active Students' (selected) and 'Inactive Students', with '+' and '-' buttons to the right. A section labeled 'Current MP:' is followed by a list of students for the 'AM Cosmetology' class. The student 'Danke, Samantha R 000010049' is highlighted with a blue background and a red circle containing the number '2'. Other students listed include Elizabeth M Akian, Angelina F Danke, Lexxus L Danke, Sarae L Einstein, Elizabeth L Fenstermacher, Samantha R Fenstermacher, Lindsay M Garfield, Kimberleigh T Heard, Cheyanne L Lazzaro, Destiny L Mottau, Amanda L Stern, Haley M Stern, Katie E Stern, Kayla B Stern, Kayla C Thomas, and Jaimie G Warke.

Demographics Tab

Tab Overview:

The Demographics tab will display the students address, phone #, school, gender, ethnicity, sending school counselor, state ID, sending district ID, Birth Date, Age, Grade Level, and any contact information (parent/guardian, etc).

Demographics	WE	KNW	SKILL	PDP	MP	Referrals	Anecdotal	Medical Alerts
Address 1:	1200 Harbor Boulevard				Home Number:	(999) 614-0146		
Address 2:					Work Number:	()-999		
City:	Nazareth, PA 18064				Cell Number:	()-999		
District:	Nazareth Area School District				Gender:	Female		
School:	Nazareth Area Senior High School				Ethnicity:	White (Non-Hispanic)		
Sending School Counselor:	Justin Heard							
Birth Date:	11/06/1996		Age:	16		Grade Level:	10	
Student Contact Information								
PRM	RES	Home Phone	Name	Type	Work Phone	Cell Phone		
T	T	(999) 614-0146	Mrs. Heather E Dan...	Mother	()-999	(999) 485-1960		
F	T	(999) 614-0146	Mr. John A Danke	Father	(999) 699-8452	(999) 710-2687		

Work Ethics (WE) Tab

Tab Overview:

The WE tab will display information such as the Work Ethic grades, attendance date, Attendance Condition, and Course & class information.

WE	Date	Attendance	CourseTitle	Class	ModDate	ModUser	Student	Program	Course
99	06/06/2013	Other - Excused fro...	Cosmetology	AM	06/06/201 ...		000010049	120401	120401
10	06/05/2013	Student Present	Cosmetology	AM	06/05/201 ...		000010049	120401	120401
10	06/04/2013	Student Present	Cosmetology	AM	06/04/201 ...		000010049	120401	120401
10	06/03/2013	Student Present	Cosmetology	AM	06/03/201 ...		000010049	120401	120401
10	05/31/2013	Student Present	Cosmetology	AM	05/31/201 ...		000010049	120401	120401
10	05/30/2013	Student Present	Cosmetology	AM	05/30/201 ...		000010049	120401	120401
10	05/29/2013	Student Present	Cosmetology	AM	05/29/201 ...		000010049	120401	120401
10	05/28/2013	Student Present	Cosmetology	AM	05/28/201 ...		000010049	120401	120401
10	05/24/2013	Student Present	Cosmetology	AM	05/24/201 ...		000010049	120401	120401
10	05/23/2013	Student Present	Cosmetology	AM	05/23/201 ...		000010049	120401	120401
10	05/22/2013	Student Present	Cosmetology	AM	05/22/201 ...		000010049	120401	120401
99	05/21/2013	School Testing	Cosmetology	AM	05/21/201 ...		000010049	120401	120401
10	05/20/2013	Student Present	Cosmetology	AM	05/20/201 ...		000010049	120401	120401
10	05/17/2013	Student Present	Cosmetology	AM	05/17/201 ...		000010049	120401	120401
99	05/16/2013	Field Trip - HS	Cosmetology	AM	05/16/201 ...		000010049	120401	120401
10	05/15/2013	Student Present	Cosmetology	AM	05/15/201 ...		000010049	120401	120401
99	05/14/2013	School Testing	Cosmetology	AM	05/14/201 ...		000010049	120401	120401
10	05/13/2013	Student Present	Cosmetology	AM	05/13/201 ...		000010049	120401	120401
10	05/10/2013	Student Present	Cosmetology	AM	05/10/201 ...		000010049	120401	120401
10	05/09/2013	Student Present	Cosmetology	AM	05/09/201 ...		000010049	120401	120401
10	05/08/2013	Student Present	Cosmetology	AM	05/08/201 ...		000010049	120401	120401
10	05/07/2013	Student Present	Cosmetology	AM	05/07/201 ...		000010049	120401	120401
10	05/06/2013	Student Present	Cosmetology	AM	05/06/201 ...		000010049	120401	120401
10	05/03/2013	Student Present	Cosmetology	AM	05/03/201 ...		000010049	120401	120401

Knowledge (KNW) Tab

Tab Overview:

The KNW tab displays information such as the points the student earned on Knowledge Activities, the Marking Period the activity was performed in, the Activity name, Course & Class information, and activity category.

Demographics WE KNW SKILL PDP MP Referrals Anecdotal Medical Alerts											
PTS	TotPts	MP	Activity	CourseTitle	Class	Category	REQ	VER	ActID	DateTaken	
999.99	100	4	#2 Hair removal reta...	Cosmetology	AM	Test	F	2	100014	05/23/2013	
85	100	4	Ch. 8 Nail Struc. & ...	Cosmetology	AM	Test	T	2	000029	05/13/2013	
88	100	4	Manicuring	Cosmetology	AM	Test	T	1	100012	05/07/2013	
80	100	4	Permanent Wave	Cosmetology	AM	Test	T	1	100010	04/12/2013	
88	100	3	Haircutting	Cosmetology	AM	Test	T	1	100008	03/05/2013	
82	100	3	Decontamination (le...	Cosmetology	AM	Test	T	1	100003	01/23/2013	
84	100	2	Wet Hairstyling	Cosmetology	AM	Test	T	1	100006	12/21/2012	
67	100	2	Principles of Hair De...	Cosmetology	AM	Test	T	2	000026	12/05/2012	
95	100	2	Thermal Hairstyling	Cosmetology	AM	Test	T	1	100005	11/13/2012	
68	100	1	Draping/Shampooing	Cosmetology	AM	Test	T	1	100004	10/16/2012	
92	100	1	Professional Image ...	Cosmetology	AM	Test	T	1	100001	10/05/2012	
93	100	1	Ch. 1 History	Cosmetology	AM	Test	T	1	100009	09/11/2012	

Skill Tab

Tab Overview:

The Skill tab will display information such as the Points earned for a task, the task name, the course name, the end date, the duty & task ID #'s, and the duty name. The Skill will only show data for CTE teachers, Academic/Supplemental teachers will see this tab but there will be no data on it.

Demographics WE KNW SKILL PDP MP Referrals Anecdotal Medical Alerts								
PTS	Task	CourseTitle	EndDate	DutyID	TaskID	Duty	SEQ	Status
09	Perform plain manicure & hand ...	Cosmetology	05/30/2013	001910	191001	Caring for the nails	1	A
08	Provide a basic roller set and co...	Cosmetology	05/29/2013	001904	190401	Wet Hairstyling	1	A
07	Provide an intermediate roller se...	Cosmetology	05/29/2013	001904	190402	Wet Hairstyling	2	A
08	Demonstrate holding & manipul...	Cosmetology	05/29/2013	001906	190601	Thermal Hairstyling	1	A
09	Demonstrate intermediate perm...	Cosmetology	05/29/2013	001907	190702	Permanent Waving	2	A
08	Demonstrate advanced perm wr...	Cosmetology	05/29/2013	001907	190703	Permanent Waving	3	A
08	Perform a scalp treatment	Cosmetology	05/29/2013	001908	190801	Treating the Scalp	1	A
06	Demonstrate a hot oil manicure	Cosmetology	05/29/2013	001910	191002	Caring for the nails	2	A
08	Perform a 0 degree with shears	Cosmetology	03/19/2013	001905	190503	Hair Shaping	3	A
08	Perform an elevated cut with sh...	Cosmetology	03/19/2013	001905	190504	Hair Shaping	4	A
07	Perform an elevated cut with raz...	Cosmetology	03/19/2013	001905	190505	Hair Shaping	5	A
09	Performs sectioning for a haircu...	Cosmetology	03/19/2013	001905	190516	Hair Shaping	16	A
09	Demonstrates sectioning, wrap...	Cosmetology	03/19/2013	001907	190701	Permanent Waving	1	A
08	Perform a 0 degree/45 degree/9...	Cosmetology	02/13/2013	001905	190501	Hair Shaping	1	A
10	Keeps all tools in school and in ...	Cosmetology	01/09/2013	001901	190101	Sanitizing & Hygiene	1	A
07	Set hair using the 4 types of pin ...	Cosmetology	01/08/2013	001904	190404	Wet Hairstyling	4	A
08	Perform a professional blow-dry	Cosmetology	11/30/2012	001906	190602	Thermal Hairstyling	2	A
08	Perform a professional shampo...	Cosmetology	10/22/2012	001903	190301	Shampooing & Rinsing	1	A
08	Demonstrate 4 variations of brai...	Cosmetology	09/21/2012	001902	190201	Braiding	1	A

Professional Develop Program (PDP) Tab

Tab Overview:

The PDP tab will display information concerning the Professional Development program. The points the student earned on a PDP task will show, the PDP task name will appear, the end date, the duty ID, and the task ID. The PDP tab will only appear if your school is utilizing the PDP functionality.

PTS	Task	CourseTitle	EndDate	DutyID	TaskID	Duty	SEQ	Status
10	Cost of Living - The Real World	Professional Develo...	05/21/2013	000300	000307	Professional Development/Lead...	70	A
10	Credit Score / Financial Planning	Professional Develo...	05/21/2013	000300	000308	Professional Development/Lead...	80	A
10	Academic Skill Enrichment - Math	Professional Develo...	05/16/2013	000400	000407	Professional Development/Lead...	70	A
10	Planning & Organization	Professional Develo...	04/17/2013	000400	000401	Professional Development/Lead...	10	A
10	Financial Aid and Tuition Inform...	Professional Develo...	03/18/2013	000300	000305	Professional Development/Lead...	50	A
10	Academic Skill Enrichment - La...	Professional Develo...	03/15/2013	000400	000408	Professional Development/Lead...	80	A
10	Programs of Study Opportunities	Professional Develo...	03/12/2013	000300	000303	Professional Development/Lead...	30	A
10	Compare & Contrast College D...	Professional Develo...	01/10/2013	000300	000304	Professional Development/Lead...	40	A
09	College Degree vs. On the Job ...	Professional Develo...	01/10/2013	000300	000306	Professional Development/Lead...	60	A
09	Career Research Project	Professional Develo...	10/17/2012	000300	000301	Professional Development/Lead...	10	A
09	Career Presentation	Professional Develo...	10/17/2012	000300	000302	Professional Development/Lead...	20	A
10	Social Networks / Online Safety	Professional Develo...	09/17/2012	000300	000309	Professional Development/Lead...	90	A

Marking Period (MP) Tab

Tab Overview:

The MP tab will display the marking period grades for classes once the Marking Periods are closed. The Period grade, Semester grades, Grading Component Grades, Mid-term/Final Exam grades (if applicable) and the Final grade information.

MP	PGR	CourseTitle	Class	SEM1	SKL	KNW	WE	PDP	EMP	MID	FEX	FNL	SEM2	INCP	Stud
4	88	Cosmetology	AM	999	79	84	100	100	100	999	999	89	999	F	0000
3	89	Cosmetology	AM	999	81	85	99	100	100	999	999	999	999	F	0000
2	88	Cosmetology	AM	999	83	82	100	98	99	999	999	999	999	F	0000
1	90	Cosmetology	AM	999	88	84	100	97	99	999	999	999	999	F	0000

NOTE: In this screenshot Marking Period 4 had already been closed. This tab will only display Marking Period grade information for Marking Periods that have been closed.

Referrals Tab

Tab Overview:

The Referrals tab will display information such as the referral number, referral date, referral description, the action that was taken, who the referral was sent to, and who sent the referral.

#	Date	Description	Action	SentTo	SentBy	Author	STEP	SUSP	#Days	S
1	01/24/2013	Eve was tardy today ...	After speaking to Ev...	Vice Principal - Walt ...	Akian	Burson	01	N	0	C
2	02/20/2013	Eve was tardy - unex...	1 day ISSII"has bee...	Vice Principal - Walt ...	Akian	Burson	01	I	1	C

Anecdotal Tab

Tab Overview:

The Anecdotal tab will display any anecdotal information that was entered. Information such as the Anecdotal ID #, the issue description, the date, and the anecdotal details.

#	Issue	IssueDate	PhoneLog	Letters	Action
110210	Attendance	11/04/2010 1:29:23 ...			Mrs. Russ met with callie regarding attendance. She knows...

Medical Alerts Tab

Tab Overview:

The Medical Alerts tab will display any alerts that were entered for the student during the calendar year selected. The alert category and the alert name will display. Only Medical Alerts that the nurse flags as Teacher Viewable Yes in the Student Medical Profile module will appear.

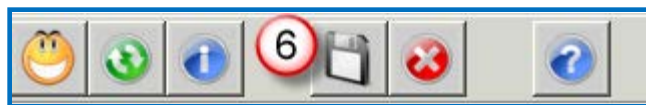
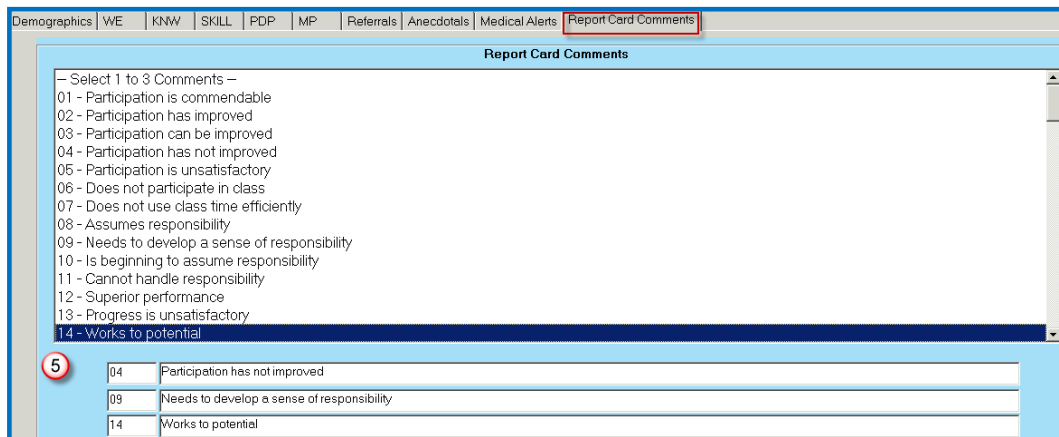
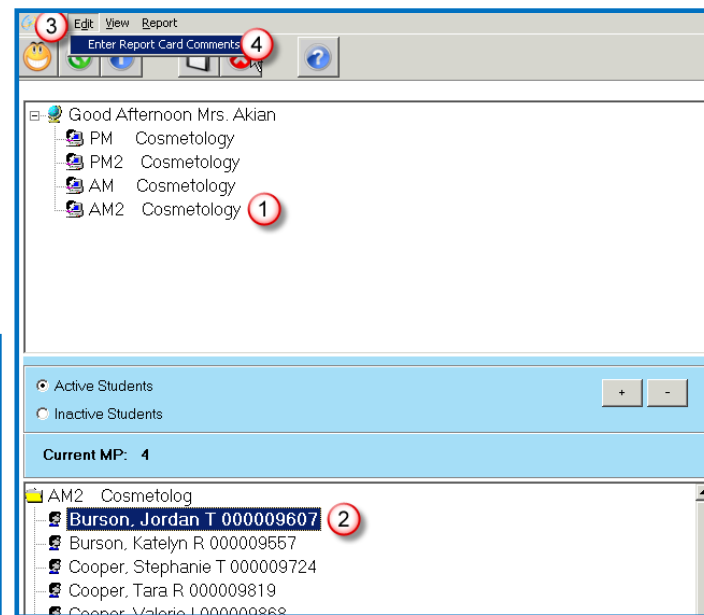
Demographics	WE	KNW	SKILL	PDP	MP	Referrals	Anecdotal	Medical Alerts
Category	Alert							
Allergies	Bee stings							
Disorders	Asthma							

Entering Report Card Comments

Overview:

Before the current Marking Period is closed Teachers can go to Edit < Enter Report Card Comments and perform report card comment selection.

1. Click on a class
2. Click on a Student
3. Click on Edit from the top toolbar
4. Click on Enter Report Card Comments
5. Click the report card comments – Maximum of 3
6. Click Save



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